

Module specification

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Module code	BUS5A19
Module title	Professional Behaviours and Valuing People
Level	5
Credit value	20
Faculty	SLS
Module Leader	Dr Deborah Ebenezer
HECoS Code	100085
Cost Code	GAMG

Programmes in which module to be offered

Programme title	Is the module core or option for this programme
BA (Hons) Business and Human Resource Management	Core
BA (Hons) Business and Management	Core
BA (Hons) International Business	Core

Pre-requisites

None

Breakdown of module hours

Learning and teaching hours	24 hrs
Placement tutor support	0 hrs
Supervised learning e.g. practical classes, workshops	0 hrs
Project supervision (level 6 projects and dissertation modules only)	0 hrs
Total active learning and teaching hours	24 hrs
Placement / work based learning	0 hrs
Guided independent study	176 hrs
Module duration (total hours)	200 hrs

For office use only	
Initial approval date	November 2021
With effect from date	September 2022
Date and details of revision	
Version number	1

Module aims

This module provides a platform for students to develop and enhance their core professional behaviours and skills, including ethics, values and professionalism, that will help to build positive relations at workplace and improve employee performance, participation and wellbeing. The module will also enable students to understand continuing professional development and identify developmental needs.

Module Learning Outcomes - at the end of this module, students will be able to:

1	Identify core behaviours and skills essential in organisations.
2	Critically examine how the core behaviours will enhance professional development, performance improvement and building relationships at workplace.
3	Understand continuing professional development and identify developmental needs.
4	Critically evaluate the impact of professional behaviours and how it contributes to creating an ethical, fair and inclusive workplace.

Assessment

Indicative Assessment Tasks:

This section outlines the type of assessment task the student will be expected to complete as part of the module. More details will be made available in the relevant academic year module handbook.

Assessment 1:

Students will identify professional behaviours that enhances professional development, performance improvement and building relationships at workplace. Additionally, they will explain continuing professional development and identify developmental needs. (2000 words)

Assessment 2:

Students will evaluate the impact of professional behaviours and how it contributes to creating an ethical, fair and, inclusive workplace. (2000 words)

Assessment number	Learning Outcomes to be met	Type of assessment	Weighting (%)
1	1,2	Group Project	50%
2	3,4	Written Assignment	50%

Derogations

None

Learning and Teaching Strategies

The student learning and teaching strategies are linked to the university's Strategy for Supporting Student Learning and Achievement (SSSLA) and Active Learning Framework (ALF) guidelines. Lectures will be provided to students digitally, a minimum of three working days before the classroom tutorials. Students will have access to a mix of recorded lectures, supporting notes, journals and articles, face to face tutorial activities to support their learning.

This module is embedded within the values and practices espoused in the Glyndwr University's Teaching and Learning and Assessment strategy whereby students are encouraged to take responsibility for their own learning and staff facilitate the learning process, with the aim of encouraging high levels of student autonomy in learning and the capacity to apply it within the wider environment.

Indicative Syllabus Outline

Professional core behaviours and skills, ethics, equality and inclusion

CIPD professional map

Continuing professional development

Personality assessments

Self-reflection

Indicative Bibliography:

Please note the essential reads and other indicative reading are subject to annual review and update.

Essential Reads

Waite, K., Beevers, K., Small, N., Tomlinson, K., and Hussain, S. (2021), *People Practice: A Complete Guide*. London: Kogan Page.

Other indicative reading

Megginson, D. and Whitaker, V. (2007), *Continuing Professional Development*. 2nd ed. London: Kogan Page.

Scandura T.A. (2020), *Essentials of Organizational Behaviour*. 3rd ed. London: Sage.

www.cipd.co.uk

www.ihrm.eu

www.mckinsey.com

www.hbr.org

Any relevant human resource management journals/articles.

Employability skills – the Glyndŵr Graduate

Each module and programme is designed to cover core Glyndŵr Graduate Attributes with the aim that each Graduate will leave Glyndŵr having achieved key employability skills as part of their study. The following attributes will be covered within this module either through the content or as part of the assessment. The programme is designed to cover all attributes and each module may cover different areas.

Core Attributes

Engaged
Creative
Ethical

Key Attitudes

Commitment
Curiosity
Resilience
Confidence
Adaptability

Practical Skillsets

Digital Fluency
Organisation
Leadership and Team working
Critical Thinking
Emotional Intelligence
Communication